



City of Fernandina Beach
Finance Department

June 22, 2017

Fiduciary Trust International
Attn: Pension Payroll
100 Fountain Pkwy – Bldg 160/2
St. Petersburg, FL 33716

Subject: City of Fernandina Beach Police/Fire Employees
Pension Plan Account Number 450079800

Dear Pension Payroll:

The following employee has terminated his employment with the City. He is not vested in the Pension Plan, and has requested a rollover of contributions deposited in the above referenced Plan. Please issue a check and mail it to the following address/payee:

Great-West Financial
P O Box 560889
Denver, CO 80256-0889

Name:	Justin R O'Steen
Social Security Number:	
Date of Birth	
Date of Hire	August 18, 2014
Date of Release	October 15, 2016
Pre-Tax Portion	\$7,625.34
Total Refund	\$7,625.34

A lump sum distribution form has been signed by the employee and a copy is enclosed for your records. Please notify us when payment has been made. If additional information is needed please let me know. Thank you for your assistance in the above matter.

Sincerely,

Patti Clifford
Controller

Enclosure(s)
cc: Personnel File (w/enclosure)