Planning Activity Report for
January 2016

City of Fernandina Beach

LOCATION	CASE NUMBER	REQUEST	BOARD	MEETING DATE	STAFF RECOMMENDATION OR ACTION	OUTCOME	NEXT STEPS
HISTORIC DISTRICT COUNCIL (HDC) **The next regular HDC meeting is January 21, 2016.**							
213 N. 4th Street	HDC 2016-01	Replace existing wood siding with cementitious siding product (Hardie).	HDC	1/21/2016	Pending	Pending	Pending
21 N. 2nd Street	HDC 2016-02	Conceptual approval for new construction of 80 suite hotel.	HDC	1/21/2016	Pending	Pending	Pending
226 S. 7th Street	HDC 2016-03	Construction of rear addition.	HDC	1/21/2016	Pending	Pending	Pending
801 Someruelos Street	HDC 2016-04	New construction of two-story single family home with detached garage.	HDC	1/21/2016	Pending	Pending	Pending
1009 White Street	HDC 2016-05	New construction of two-story garage/accessory dwelling.	HDC	1/21/2016	Pending	Pending	Pending
HDC OLD BUSINESS							
329 S. 6th Street	HDC 2015-17	Removal of rear addition and construction of new addition at rear of house, per architectural drawings reviewed at meeting.	HDC	12/17/2015	Approval	Approved	Applicant must apply for a building permit.
416 S. 7th Street	HDC 2015-20	Façade renovation and addition of cantilevered roof over rear door. Includes repainting of structure and roof. Portico over front door will be replaced by full length tin roof across façade.	HDC	12/17/2015	Approval	Approved	Applicant must apply for a building permit.
HDC STAFF APPROVALS - November/December 2015							
606 Date Street	HDC SA 20015-90	Reroof structure to match existing.	Staff	N/A	Approval	Approved by staff on11/16/15.	Applicant must apply for a roofing permit (on same application).
124 S. 5th Street	HDC SA 2015-91	1) Install 4' wood fence at west and south property lines. Fence to be painted white. 2) Demo existing rear deck and build new 20'x10' wood/polywood deck at rear to be stained walnut.	Staff	N/A	Approval	Approved by staff on 11/16/15.	Applicant must apply for a building permit.
606 Date Street	HDC SA 2015-92	Repaint house in colors: Body - Montpelier Ashlar Gray, Door - LaFonda Antique Red, Trim-Woodlawn Bedroom White.	Staff	N/A	Approval	Approved by staff on 11/16/15.	No further action required.
232 S. 7th Street	HDC SA 2015-93	Repair upper 4' of chimney to match existing.	Staff	N/A	Approval	Approved by staff on 11/17/15.	Applicant must apply for a building permit.

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110 Centre Street	HDC SA 2015-94	1) Existing non-historic storefront windows to be replaced with impact storefront glass. 2) West side windows to be replaced with simulated double-hung windows (light pattern TBD). 3) Reroof structure with commercial TPO project (not visible from street). 4) Faux doors on east elevation to be removed and bricked in to match existing brick (historically interior doors). 5) Restore windows to openings on south elevation. 6) Replace existing plywood fascia with cementitious, smooth finish projects. 7) Paint building Montpelier Madison White (west and south), LaFonda Midnight (Facade) and LaFonda Geranium Red (entry door). Trim to be red and gold. 8) Add stormwater swale at rear of property.	Staff	N/A	Approval	Approved by staff on 12/1/15.	Applicant must apply for a building permit.
19 N. 5th Street	HDC SA 2015-95	Foundation repair at sanctuary building, installing nine helical piles. No impact on exterior appearance.	Staff	N/A	Approval	Approved by staff on 11/25/15.	Applicant must apply for a building permit.
213 N. 4th Street	HDC SA 2015-96	1) Shorten two windows on north elevation at 1st floor and install two new Andersen A Series windows to match other windows. 2) Take two existing windows at north elevation at 1st floor and move to south elevation at 1st floor, rear portion. 3) Remove north side non-functioning chimney and match roof to existing, chimney will be utilized as landscape feature. 4) Repoint foundation piers and south side chimney. 5) Replace front porch decking with wood to match existing.	Staff	N/A	Approval	Approved by staff on 11/30/15.	Applicant must apply for a building permit.
27 N. 3rd Street	HDC SA 2015-97	Install 8' wood trellis at rear of building.	Staff	N/A	Approval	Approved by staff on 11/25/15.	No further action required.
416 Ash Street	HDC SA 2015-98	Install 10.5 SF projecting sign.	Staff	N/A	Approval	Approved by staff on 12/1/15.	Applicant must obtain sign permit (on same application).
27 N. 3rd Street	HDC SA 2015-99	Construct outdoor fireplace - masonry (brick and stone). Placed in northwest section of property.	Staff	N/A	Approval	Approved by staff on 12/15/15.	Applicant must apply for a building permit.
306 Centre Street	HDC SA 2015-100	Reroof to match existing with torchdown roof, not visible from street.	Staff	N/A	Approval	Approved by staff on 12/15/15.	Applicant must apply for a roofing permit (on same application).
31 S. 5th Street	HDC SA 2015-101	Placement of sandwich board sign in right-of-way and one non-pixelated LED sign.	Staff	N/A	Approval	Approved by staff on 12/17/15.	Applicant must obtain sign permit (on same application).
416 Ash Street	HDC SA 2015-102	For changes completed during construction: 1) bathroom door orientation facing north instead of east-west, 2) Small ramp added to bathrooms for ADA access, 3) Lamps added to fencing, and 4) Mechanical equipment	Staff	N/A	Approval	Approved by staff on 12/22/15.	Already included in permitting.

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BOARD OF ADJUSTMENT (BOA) **The two items on the agenda for the December meeting were tabled due to a lack of a quorum. There will be two meetings in January because eight cases will go before the Board.**							
911 S 8th St.	BOA2015-16	Variance requested to reduce the setback for a freestanding sign.	BOA	1/6/2015	Denial	Pending	Pending
522 S. 5th St.	BOA2015-17	Variance requested to reduce the rear yard setback for a pool.	BOA	1/6/2015	Denial	Pending	Pending
118 S. 13th St.	BOA2016-01	Variance requested for the expansion of an existing non-conforming outside staircase and covered landing. The staircase is the only means of ingress/egress for the second floor unit of the duplex.	BOA	1/6/2015	Denial	Pending	Pending
2549 Sadler Rd.	BOA2016-02	Variance requested to reduce the 10' landscape area required around the perimeter of a parking lot. The Hampton Inn is proposing a 5,477sq.ft. addition. The proposed plan meets the additional required parking spaces. A reduction in the perimeter landscape requirement is sought to allow for fire truck maneuverability.	BOA	1/6/2015	Denial	Pending	Pending
2203 Cedar St.	BOA2016-03	Variance requested to allow for more than two detached accessory structures and an accessory dwelling over the maximum 625sq.ft. building footprint.	BOA	1/20/2015	Pending	Pending	Pending
600 N. 8th St.	BOA2016-04	Variance requested to allow for two wall signs. West Rock is requesting a second non-illuminated wall sign on the west side of the building facing the river.	BOA	1/20/2015	Pending	Pending	Pending
528 Tarpon Ave. B	BOA2016-05	Variance requested to allow for a second floor non-covered open air deck to have a zero side yard setback. The applicant is seeking a zero side yard setback on the townhomes shared property line.	BOA	1/20/2015	Pending	Pending	Pending
1660 N. Fletcher Ave.	BOA2016-06	Variance requested to reduce the minimum lot width requirement for an R-1 zoned lot from 75' to 50'. The applicant will meet the density requirements and the existing structure on the southerly lot will met all setback requirements.	BOA	1/20/2015	Pending	Pending	Pending

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PLANNING ADVISORY BOARD (PAB) **The next regular meeting of the PAB is January 13, 2016.**							
N/A	PAB 2016-01	LDC Text Amendments: Definitions and Table of Land Uses- City initiated application to modify section 1.07.00 Acronyms and Definitions and updating section 2.03.02 Table of Land Uses to provide for additional definitions and categories for bulk storage yards, health clubs, manufacturing activities, research and development facilities, salvage yards, warehouse, and wholesale establishments.	PAB	1/13/2016	Approval	Pending	Anticipated 1st Reading at the City Commission on February 16, 2016
PAB OLD BUSINESS TRACKING							
N/A	PAB 2015-06	LDC Text Amendments: Landscaping and Tree Protection	PAB	10/14/2015	Approval	Approve with deletion of LDC Section 4.05.02 (D)(5)	Return to 1st Reading on January 19, 2016 following Commission direction to postpone action for additional staff review of industrial property owners' proposed amendments to LDC Section 4.05.02 (D)(5).
112 S. 3rd Street	PAB 2015-15	Land Use and Zoning Change for 0.22 acres from Mixed Use (MU)/ MU-1 zoning to Central Business District (CBD)/ C-3 zoning	PAB	11/12/2015	Approval	Denial	Scheduled for 1st Reading on December 15, 2015 and postponed at applicant's request to the January 19, 2016 meeting.
N/A	PAB 2015-17	LDC Text Amendments: CRA Changes to Sections 4.01.01, 4.02.03(e), and 8.01.02.	PAB	11/12/2015	Approval	Approval	Approved at 1st Reading on December 15, 2015.
N/A	PAB 2015- 11	Comprehensive Plan Amendment: Recreation and Open Space Element Objectives 6.01-6.04 and 6.06 changes to address recommendations of the adopted Parks and Recreation Master Plan	PAB	9/9/2015	Approval	Approval with minor modifications	Approved for 1st reading and transmittal to the Department of Economic Opportunity (DEO) on October 20, 2015. Returned from the DEO on December 4, 2015 with a determination of no adverse impact on state resources or facilities.

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ADMINISTRATIVE REVIEW APPLICATIONS - December 2015							
Context Sensitive Review/ Minor Subdivision or Lot Line Adjustment							
212 S. 5th St.	CSR2015-05	Context sensitive review determination for the front yard setback in anticipation of construction of a new single family home.		Posted 12/1/15	Approval	Approved	Submit for Building Permit
2161 S. Fletcher Ave.	CSR2015-06	Context sensitive review determination for the front yard setback in anticipation of an interior and exterior renovation with the addition of a covered front porch.		Posted 12/29/15	Approval	Pending	Pending

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