



CITY OF FERNANDINA BEACH
Finance Department

Patti Clifford
Comptroller

February 8, 2017

Fiduciary Trust International
Attn: Pension Payroll
100 Fountain Pkwy – Bldg 160/2
St. Petersburg, FL 33716

Subject: City of Fernandina Beach General Employees
Pension Plan Account Number 450079900

Dear Pension Payroll:


The following employee has terminated their employment with the City. They are not vested in the Pension Plan, and have requested a refund of their contributions that have been deposited in the above referenced Plan. Please issue a check and mail it to the following address for Direct Deposit:

Stephanie Morgan

Name:	Stephanie Morgan
Social Security Number:	---
Date of Birth	---
Date of Hire	August 15, 2016
Date of Release	January 8, 2017
Pre-Tax Portion	\$1,901.30
Total Refund	\$1,901.30

A lump sum distribution election form has been signed by the employee and is enclosed for your records. Please notify us when payment has been made. If additional information is needed please let me know. Thank you for your assistance in the above matter.

Sincerely,


Patti Clifford
Comptroller

Enclosure(s)
cc: Personnel File (w/enclosure)