

# GOAL 7

## INTERGOVERNMENTAL COORDINATION ELEMENT





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# INTERGOVERNMENTAL COORDINATION ELEMENT

The Intergovernmental Coordination Element of the Comprehensive Plan establishes the processes by which the City shall coordinate with the various governmental agencies that provide services to, are adjacent to, or that have regulatory authority over development activities within the City of Fernandina Beach. Coordination between the City of Fernandina Beach and the various governmental agencies serves to ensure the efficient use of resources as well as the efficient implementation of the goals, objectives and policies of the Fernandina Beach Comprehensive Plan.

## INTERGOVERNMENTAL COORDINATION ELEMENT HIGHLIGHTS

1. Identify, inventory and assess interlocal agreements;
2. Implement the Interlocal Agreement for Public School Facility Planning;
3. Evaluate the establishment of joint municipal planning areas for the City and Nassau County;
4. Establish formal coordination mechanisms to implement the Nassau County Local Mitigation Strategy Update and the Nassau County Post Disaster Redevelopment Plan;
5. Coordinate with Nassau County, the St. Johns River Water Management District, the Ocean Highway and Port Authority, the State and applicable federal agencies to ensure that the City's and the other agencies' comprehensive and/or management plans are compatible and that regulations and standards contained within these plans are consistent;
6. Establish level of service standards that are consistent among the City, County, School Board, service providers and other government agencies having responsibility for level of service standards;
7. Improve coordination between the City and other agencies; and
8. Improve coordination activities for Amelia Island through the Joint Local Planning Agency.



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**GOAL 7:**  
**INTER-**  
**GOVERNMENTAL**  
**COORDINATION**  
**ELEMENT**

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## **GOAL 7.0 | INTERGOVERNMENTAL COORDINATION ELEMENT**

ESTABLISH AND MAINTAIN PROCESSES AMONG VARIOUS GOVERNMENTAL AGENCIES TO IMPROVE COOPERATION, TO ENCOURAGE COORDINATION OF DEVELOPMENT ACTIVITIES AND TO ENSURE THE EFFICIENT USE OF AVAILABLE RESOURCES WHEN PROVIDING CITY SERVICES.

### **OBJECTIVE 7.01. INTERLOCAL AGREEMENTS**

Planning activities projected in the Fernandina Beach Comprehensive Plan (FBCP) shall be coordinated through interlocal agreements with the County, the School Board, and all other public agencies which provide service in and around the City's corporate limits.

#### **POLICY 7.01.01.**

The City shall identify all public agencies which provide services in and around the City's corporate limits, as well as what service each agency provides.

#### **POLICY 7.01.02.**

The City shall identify and keep an up to date inventory of all interlocal agreements.

#### **POLICY 7.01.03.**

All existing interlocal agreements shall be reviewed to determine if any amendments are necessary. If any interlocal agreements are identified as needing amendments, the City shall work cooperatively with the applicable agency to adopt an amended interlocal agreement.

#### **POLICY 7.01.04.**

The City shall coordinate with the County and other public agencies to determine whether any additional interlocal agreements are warranted in order to provide services within the City's corporate limits or to meet any goals of the Comprehensive Plan. If so, the City shall pursue an interlocal agreement with the appropriate agency.

#### **POLICY 7.01.05.**

The City shall pursue an interlocal agreement with the County that establishes specific coordination activities to be addressed by both agencies.

#### **POLICY 7.01.06.**

The City will implement the Interlocal Agreement for Public School Facility Planning between the City, the County, the other municipalities and the School District as required by Section 1013.33, Florida Statutes, and as referenced in Objective 7.05 of this Comprehensive Plan.

#### **POLICY 7.01.07.**

The City shall, in conjunction with the County, consider the establishment of joint municipal planning areas through interlocal agreements as provided by Section 163.3177, Florida Statutes. When considering

boundaries for joint municipal planning areas, the City and County should consider previously established planning area boundaries, municipal and county infrastructure service areas, existing and planned jurisdiction lines, and local comprehensive plans.

**POLICY 7.01.08.**

The City shall coordinate with the County and FDOT to identify roads that are not controlled by the City but are of overlapping jurisdiction and shall seek a formal agreement with the FDOT and the County for the permitting and inspection of driveways on those roads.

**POLICY 7.01.09.**

The City shall seek an interlocal agreement with the County regarding water supply planning issues, specifically to coordinate the availability of sufficient capacity in the City’s water system to serve the needs of residents of the unincorporated County located within the City’s water service area.

**POLICY 7.01.10.**

In order to implement the goals and objectives of both the Nassau County Local Mitigation Strategy Update and the Nassau County Post Disaster Redevelopment Plan, the City shall suggest a formal intergovernmental coordination mechanism between the City, the County, and other necessary agencies to ensure proper planning for disaster situations and timely recovery therefrom. Coordination shall include, but not be limited to, the following:

- a. Communications and the dissemination of disaster-related information;
- b. Identifying transportation/evacuation routes;
- c. Restoring critical infrastructure and public facilities; and
- d. Permitting and inspections to facilitate rebuilding efforts.

**POLICY 7.01.11.**

The City shall initiate and participate in discussions with the School Board to establish formal agreements between the City and the School Board. The agreements shall include, but not be limited to, the following issues:

- a. Expansion of existing school sites;
- b. Traffic circulation in and around school sites;
- c. Acquisition of new sites; and
- d. Cooperative use of School Board and City property and facilities.

**OBJECTIVE 7.02.  
IMPLEMENTATION**

The City shall continue to coordinate with the County, State, and other governmental agencies and ensure incorporation of the applicable regulations of these agencies into the Fernandina Beach Comprehensive Plan.

**POLICY 7.02.01.**

The City shall coordinate with the County on an ongoing basis to ensure that their respective comprehensive plans are compatible and that the regulations and standards within these plans are consistent.

**POLICY 7.02.02.**

The City shall coordinate with the NEFRC in the implementation of those policies included within the “Strategic Regional Policy Plan” which necessitate intergovernmental coordination.

**POLICY 7.02.03.**

The City shall coordinate with the SJRWMD in the implementation of those policies included within the District Water Supply Plan.

**POLICY 7.02.04.**

The City shall recognize Fernandina Beach Municipal Airport’s master plan as required per Section 163.3177(4)(h), Florida Statutes, and as prepared pursuant to Section 163.3177(4)(k), Florida Statutes.

**POLICY 7.02.05.**

The City shall recognize any campus master plans as required per Section 163.3177(4) (h), Florida Statutes, and as prepared pursuant to Section 1013.30, Florida Statutes.

**POLICY 7.02.06.**

The City shall coordinate with the Ocean Highway and Port Authority in the implementation of those policies contained within the Port of Fernandina Master Plan.

**POLICY 7.02.07.**

The City shall coordinate with the State on an ongoing basis to ensure that their respective comprehensive plans are compatible and that the regulations and standards within these plans are consistent.

**POLICY 7.02.08.**

The City shall coordinate with the applicable federal agencies on an ongoing basis to ensure that their respective comprehensive and/or management plans are compatible and that the regulations and standards within these plans are consistent.

**POLICY 7.02.09.**

The City shall implement intergovernmental coordination activities and policies included in the other elements of this Comprehensive Plan. Elements containing intergovernmental coordination policies include the following: Future Land Use, Multi-Modal Transportation, Housing, Public Facilities, Conservation and Coastal Management, Historic Preservation, Recreation and Open Space, Capital Improvements, Public School Facilities, and Port Facilities.

**OBJECTIVE 7.03.****CONSISTENCY OF LEVEL OF SERVICE (LOS)**

The City shall seek the establishment of level of service standards that are consistent among the City, County, School Board, service providers, and other government agencies having responsibility for level of service standards.

**POLICY 7.03.01.**

The City shall work with the County to establish consistent level of service standards for public facilities and services for inclusion in the City’s level of service tracking system.



**POLICY 7.03.02.**

The City shall work with the County and the SJRWMD to ensure that development regulations regarding stormwater management, water conservation, and flood control are compatible and effective for each jurisdiction.

**POLICY 7.03.03.**

The City shall ensure that any public facilities and services provided by the City outside of the City limits are meeting City level of service standards.

**POLICY 7.03.04.**

The City shall identify all joint infrastructure service areas and shall coordinate with the County, service providers, and other government agencies to implement procedures, through interlocal agreements or other means, to provide public facilities and services that meet adopted level of service standards.

**OBJECTIVE 7.04.**

**INTERGOVERNMENTAL COORDINATION ACTIVITIES**

The City shall continue to improve coordination activities among government agencies with planning and impact assessment responsibilities affecting the City. The City shall coordinate with other units of local government providing services, but not having regulatory authority over the use of land, such as the School Board.

**POLICY 7.04.01.**

The City Commission and the City Manager shall be responsible for ensuring an effective intergovernmental coordination program for the City.

**POLICY 7.04.02.**

The Joint Local Planning Agency for Amelia Island shall provide the coordination needed between the City and County regarding land use, development, and the provision of services for unincorporated Amelia Island.

**POLICY 7.04.03.**

The City shall maintain a formal process whereby adjacent local governments are notified and given the opportunity to comment on applications for development approval regarding land located adjacent to the City's corporate limits.

**POLICY 7.04.04.**

The City shall maintain ongoing intergovernmental coordination activities in joint municipal planning areas regarding issues involving: traffic and transportation systems improvement planning and financing; potable water expansion, replacement, and financing; wastewater expansion, replacement, and financing; stormwater conservation; coastal management issues; provision of affordable housing; protection of natural and cultural resources; provision of parks, recreation and open space; provision of beach access; provision of waterway improvements; disaster planning; and land development projects within and adjacent to the City.

**POLICY 7.04.05.**

The City shall participate in ongoing discussions with the County toward the adoption of a formal process to determine and mitigate potential extra jurisdictional impacts resulting from proposed development, with an option for regional mitigation.

**POLICY 7.04.06.**

The City shall ensure efficient and timely coordination with those agencies which have jurisdiction over land and water management issues within the City.

**POLICY 7.04.07.**

The City shall pursue resolution of development and growth management issues of regional and State significance. The City shall participate in ongoing discussions with the NEFRC, the SJRWMD, and/or State agencies having jurisdictional authority. Issues to be pursued include, but are not limited to, the following:

- a. Impacts of development proposed in the comprehensive plans of the County, the region, the State, and any governmental entity that may have jurisdiction;
- b. Land development activities adjacent to the City's corporate limits within the jurisdiction of another governmental entity;
- c. City land development activities adjacent to the unincorporated area of the County;
- d. Annexation of property;
- e. Establishment of a regulatory framework for implementation of affordable housing programs;
- f. Area-wide drainage and stormwater management master plans, proposed improvements, and implementing programs;
- g. Solid waste disposal, including development of new landfill facilities, recycling resources, and other improvements;
- h. Research, engineering, and strategies for managing level of service impacts of new development and tourism on traffic, major transportation linkages, and critical intersections impacting the City and adjacent areas;
- i. Implementation of area-wide concurrency and level of service tracking systems;
- j. Level of service standards for all infrastructure systems and services impacting the City and adjacent areas, including, but not limited to, potable water, wastewater, parks, recreation, open space, and transportation; and
- k. Conservation of natural and cultural resources.

**POLICY 7.04.08.**

The City shall require that development applications be coordinated, as appropriate, with the County, the School Board, other special districts, the NEFRC, the SJRWMD, and applicable State and federal agencies prior to issuance of a development order or permit.

**POLICY 7.04.09.**

The City shall coordinate all transportation improvements proposed by new development with the FDOT, the DEO, the NEFRC, the County, and other State and regional agencies concerned with assessing traffic impacts of proposed development.

**POLICY 7.04.10.**

The City shall coordinate with the County to create a single regulatory framework to be adopted for Amelia Island and/or joint municipal planning areas in both the City's land development regulations and the County's land development regulations. The regulatory framework shall address, at a minimum, the following issues:

- a. Signage;
- b. Buffering/screening;
- c. Concurrency management;
- d. Floodplain management;
- e. Drainage and stormwater management;
- f. Protection of environmentally sensitive lands;
- g. Parking standards and design;
- h. Historic preservation;
- i. Ingress/egress points; and
- j. Landscaping and tree protection.

**POLICY 7.04.11.**

The City shall coordinate with economic development organizations to work toward a coordinated economic development program, and shall consider the creation of an economic development element to be adopted as part of this Comprehensive Plan.

**POLICY 7.04.12.**

In order to maximize the opportunities for improving intergovernmental coordination, the City shall request a seat on the NEFRC.

**POLICY 7.04.13.**

The City shall coordinate with SJRWMD staff in projecting future supply and demand of potable water and alternative water sources to meet projected needs.

**POLICY 7.04.14.**

The City shall coordinate with the SJRWMD in preparing amendments to the Water Facilities Work Plan and the Consumptive Use Permit process.

**POLICY 7.04.15.**

The City shall request that the NEFRC assist in mediation processes to resolve conflicts between the City and other local governments pursuant to Section 186.509, Florida Statutes.

## **OBJECTIVE 7.05. PLANNING FOR PUBLIC SCHOOLS WITHIN FERNANDINA BEACH**

The City shall cooperate with the County, the School District and the municipalities of Callahan and Hilliard to share information and address multi-jurisdictional public school issues in order to assure the coordination of planning and decision-making.

### **POLICY 7.05.01.**

The City will implement the Interlocal Agreement for Public School Facility Planning between the City, the County, the other municipalities and the School District as required by Section 1013.33, Florida Statutes, including procedures for:

- a. Joint meetings;
- b. Student enrollment and population projections;
- c. Coordinating and sharing of information;
- d. School site analysis;
- e. Supporting infrastructure;
- f. Comprehensive plan amendments, rezoning, and development approvals;
- g. Education Plant Survey and Five-Year District Facilities Work program;
- h. Co-location and shared use;
- i. Implementation of school concurrency, including levels of service standards, concurrency service areas, and proportionate-share mitigation;
- j. Oversight process; and,
- k. Resolution of disputes.

### **POLICY 7.05.02.**

The City shall maintain a representative of the School District, appointed by the School Board, as a member of the local planning agency, as required by Section 163.3174, Florida Statutes.

### **POLICY 7.05.03.**

The City shall coordinate with the School District and the municipalities regarding annual review of school enrollment projections, and procedures for annual update and review of School District and local government plans consistent with policies of this element.

### **POLICY 7.05.04.**

The City shall support School District efforts to ensure satisfactory capacity for current and future school enrollment by providing data on growth trends in order to establish a financially feasible capital improvements program for schools.

### **POLICY 7.05.05.**

In order to coordinate the effective and efficient provision and siting of educational facilities with associated infrastructure and services within the City, the City Commission and the School Board shall coordinate educational and facilities planning with residential growth trends in the County and the City, and discuss issues of mutual concern.

**POLICY 7.05.06.**

The School District shall be notified of all residential development review requests and development proposals, pursuant to the adopted Interlocal Agreement on Public School Facility Planning. A notice of review will be mailed to the Superintendent of Schools and to the Director of Facilities. The School District will be given the opportunity to respond with written comments and to appear before the Planning Advisory Board and the City Commission to discuss any comments.

**POLICY 7.05.07.**

The City shall coordinate with the School District on the planning and siting of new public schools to ensure compatibility with adjacent land uses, to ensure that school facilities are provided with the necessary services and infrastructure and to ensure compatibility and consistency with all elements of the Comprehensive Plan.



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